

 İSTEK ACIBADEM SCHOOLS



ADMISSION POLICY



İSTEK Private Acibadem High School offers the International Baccalaureate Diploma Program for students in Grades 11 and 12.

Before students can make a choice about the Diploma Programme an orientation session is held for existing students. Stakeholders are informed about the requirements and expectations of the programme. Information about the following is disseminated:

- Prior learning (if any) that is required
- Challenging nature of the programme
- Subjects offered
- Course expectations and assessment procedures
- CORE requirements
- Interdisciplinary and time management skills that need to be developed over the duration of the course
- Academic Integrity
- College Counseling

A student who decides to participate in the IB Program can expect to:

- work very hard
- approach tasks with a sense of purpose
- demonstrate self-discipline and responsibility
- learn from fellow students as well as teachers
- share with, and contribute to, the community.
- must be able to plan for/meet deadlines

1.1 REQUIREMENTS FOR İSTEK ACIBADEM SCHOOLS EXISTING STUDENTS

- Grades from completion grade 10 education or equivalent
- Grade point average of 85 at least in Turkish Literature, Mathematics and English in the 1st term of Grade 10. Unless this requirement is met, others will not be taken into consideration. A chance to increase grades in the 2nd term will be given to those who have not been able to meet this requirement at the end of the 1st term.
 - Good written and spoken English
 - At least 4 reference letters from Biology, Physics, Chemistry, English, Turkish Literature and Mathematics subject teachers.
 - No disciplinary record
 - Ministry of Education Requirements (listed below):
 - The participant must prove their English proficiency through an exam.
 - If deemed necessary, passing the proficiency exam in other courses
 - Paying the international program participation fee within the required timeframe
- are the requirements.
 - If there are more students applying for the international program than the quota for the program, the scores obtained on the proficiency exam administered by the school

administration will be considered, and the student with the higher score will be given the highest grade. In the event of a tie, the year-end performance score in the previous grade will be considered.

- The contract listed will be signed with the parents of those accepted to the program.
- Those who fail to comply with the contract will be dismissed from the program.
- The dismissed student will continue the national program at their home school.

1.2 REQUIREMENTS FOR STUDENTS FROM DIFFERENT SCHOOLS

- Grades from completion grade 10 education or equivalent
- Grade point average of 85 at least in Turkish Literature, Mathematics and English in the 1st term of Grade 10. *
- Passing grade for 85 in English, Turkish Literature and Mathematics IB DP Proficiency Test prepared by İSTEK Private Acibadem Schools IB DP academic staff.
- Good written and spoken English
- At least 5 reference letters from Biology, Physics, Chemistry, English, Turkish Literature and Mathematics subject teachers.
- No disciplinary record
- The base score requirement is not required for students coming from outside the school and students who meet the specified conditions, and the vacant quota and base score in the school's normal transfer process are not affected. (Ministry of Education)

1.3 APPLICATION

1.3.1 Application (Subject Selection) Form:

Fill the application form given during the subject selection meetings and send it to IBDP coordinator Zeynep GÜLBAY, zeynep.gulbey@istek.k12.tr.

1.3.2 Learning Contracts:

A. All candidates must sign a learning contract indicating their awareness of the rigorous nature of the programme and constituting their commitment to meeting its academic deadlines.

B. All candidates must sign an academic integrity contract indicating their commitment to İSTEK Acibadem's policy of academic integrity.

1.4 ADMISSION

In the admission process the school will look at each applicant individually. To enter the IB programme, applicants are expected to have a high proficiency in English ,Turkish and a solid foundation in Maths. Grades are not the only basis of admission, yet first thing to be taken into consideration. The IB requires a high level of maturity and motivation and not least the willingness to put in a considerable, independent effort. Whether the student lives up to these requirements will be assessed using recommendations from present school and in interviews before admission.

1.5 REGULATION OF SUBJECT SELECTION IN THE IBDP

1.5.1 *Subject Choices:*

Students accepted into the Diploma Programme are requested to indicate their subject preferences by completing the Subject Choice Form. IB Diploma students choose 6 subjects, 3 at higher level and 3 at standard level, to study alongside Theory of Knowledge, the Extended Essay and the Creativity, Action and Service Program.

Based on the individual student's needs and abilities in the subject area, the school may allow students in the IB Diploma Programme to select up to 4 subjects at the higher level (HL) based on certain conditions.

Students who wish to take FOUR subjects at the Higher Level (HL) at the time of enrolment to the IBDP must fulfill ALL of the following conditions:

- Fulfill individual subject requirements for any HL course they wish to take. • Approval from the IB Diploma Coordinator in consultation with the corresponding Grade 10 subject teachers and IB subject teachers.
- An agreement signed by the student, parent, and the IBDP Coordinator regarding the possibility of moving one of the HL subjects to SL according to the student's academic performance in that subject at any time during the programme.

All students work with the DP Coordinator, school counselor and teacher recommendations on their course selections.

1.5.2 *Core components:*

The three core requirements of the DP - Creativity, Activity, Service (CAS), Theory of Knowledge (TOK) and Extended Essay (EE) - are compulsory for students following the IB

Diploma Programme. Students can earn up to 3 extra grades for successful completion of TOK and EE.

1.6 MONITORING STUDENT PERFORMANCE

At the end of the first semester of 11th grade, grades obtained by the student in the December exams, will be carefully observed by the IB Coordinator. If a student obtains a grade lower than 75% in any of the subjects, participation of the student in the program may be reconsidered. Also, at the end of the second semester, the student's performance and results will be evaluated to determine if it is necessary to make changes in the IB Program selection.

Once enrolled in the Diploma Program the student must precisely respect the deadlines of assigned tasks. In case of defiance, the student runs the risk of being eliminated from the program, after meeting with him/her and parents. If there is a valid reason that justifies the student's failure to comply, a formal written excuse must be presented: i.e. medical certificate, unexpected family situation, among others.

The student must agree to follow the program guidelines as directed by their teacher and follow the subject guide, as well as be willing to work after school if necessary to fulfill requirements. For internal and external evaluations-essays, written assignments, and historical research - there is a pre-set amount of corrections to be performed by the IB teacher. If a student does not take into account the recommendations made, there is a risk of the work not meeting standards and therefore of receiving below level results.

The school is committed to support students in this great challenge of pursuing an IB education, and it is important that both they and their parents understand the commitment it requires. We appreciate the trust placed in us and count on your cooperation to achieve these goals.

1.7 STUDENTS TRANSFERRING FROM OTHER IB SCHOOLS (IBDP YEAR 2 TRANSFER)

ISTEK Private Acibadem High School does not accept DP Year 2 transfer students.

1.8 CONNECTION TO OTHER POLICIES

Academic Integrity Policy Students will adhere to all requirements of the Academic Integrity Policy while completing assignments, homework, formative assessments, summative assessments, and all IB Diploma requirements including Extended Essay, Theory of Knowledge, and CAS.

Language Policy Students' language needs will be considered when creating and implementing assessments.

Inclusion Policy Assessments will follow all requirements outlined by the Inclusion Policy of İSTEK Private Acibadem High School.

1.9 REVIEW AND IMPLEMENTATION OF ADMISSION POLICY

- This policy has been developed by Principal, DP Coordinator, DP teachers and Heads of Departments.
- Principal, DP Coordinator, DP Teachers and Heads of Departments to review the Admission Criteria in consultation with subject teachers once in two years.
- All school policies are communicated to the teachers, students and parents through regular communication and are uploaded on the school website.

İSTEK Private Acibadem High School IBDP Admission Policy, created November 2014, revised October 2025

APPENDIX 1:

INTERNATIONAL BACCALAUREATE DIPLOMA PROGRAMME (IBDP) SUBJECT LIST

SUBJECT GROUP	Subjects	HL	SL
Group 1: Studies in Language and Literature	Turkish A: Literature		
Group 2: Language Acquisition	English B		
Group 3: Individuals and Societies	Turkey in the 20th Century		
	Business Management		
	Psychology		
Group 4: Sciences	Chemistry		
	Physics		
	Biology		
	ES&S		
Group 5: Mathematics	Mathematics: Analysis and Approaches		
Group 6: Arts	Visual Arts		

İSTEK Private Acıbadem High School IBDP Admission Policy, created November 2014, revised October 2025